



# STARTING A PROJECT MANAGEMENT OFFICE

NEW

## Menjawab Masalah Apa

Meningkatnya kebutuhan transformasi dalam organisasi mengakibatkan semakin meningkat pula kegiatan yang bersifat proyek, atau bersifat sementara dengan sasaran waktu, biaya dan kualitas tertentu. Proyek-proyek ini dilakukan guna menunjang sasaran dan strategi organisasi dalam perubahan industri yang semakin dinamis.

Untuk itu, diperlukan pengelolaan proyek-proyek agar sasaran waktu, biaya dan kualitasnya dapat dicapai dengan baik. Adanya unit khusus dalam organisasi yang melaksanakan fungsi tersebut semakin dirasa perlu dan penting, yaitu Project Management Office (PMO). Berbagai bentuk dan jenis PMO tumbuh dan berkembang di berbagai organisasi.

Tetapi apa sebenarnya PMO? Bagaimana menentukan jenis PMO yang tepat untuk organisasi kita? Bagaimana merencanakan unit PMO dalam organisasi? Pertanyaan-pertanyaan yang kerap hadir tersebut dijawab dalam pelatihan ini.

## Manfaat Apa yang Anda Peroleh

Setelah selesai mengikuti program ini, peserta diharapkan mampu:

- Mengidentifikasi level kematangan pengelolaan proyek dalam organisasi
- Menjelaskan jenis PMO berdasarkan peran dan fungsinya
- Memetakan proses bisnis PMO
- Menyusun perencanaan pembentukan PMO

## Apa Saja yang Dibahas

- *Project Management Maturity Level*
- Jenis-jenis PMO berdasarkan peran dan fungsinya
- Proses bisnis PMO
- PMO Development Roadmap
- PMO in Practice

## Siapa yang Perlu Ikut

Supervisor dan Manajer pada berbagai jenis industri

## Problems To Be Addressed

*As transformation requirements are getting escalated within the organization, these lead to the rise of activities which are project-based or temporary, with specific time, cost and quality result. These projects are implemented to support the objectives and strategy of organization which correspond to the dynamic of industrial changes. Hence, it requires project management, in order that the time, cost and quality result objectives can be achieved as expected. There is a need of setting up special unit within the organization which will carry-out the function, namely Project Management Office (PMO). There are numerous structures and types of PMO that existed and developed in various organization.*

*The question, what is really a PMO? How to determine the suitable type of PMO for our organization? How to plan in setting up unit PMO within the organization? These frequently-asked questions will be answered in this program.*

## Objectives

*Having attended this program, the participants are expected to be able to:*

- *Identify the maturity level in project management within the organization*
- *Explain the type of PMO, according to its role and function*
- *Map the business process of PMO*
- *Plan in setting up PMO*

## Subjects Covered

- *Project Management Maturity Level*
- *Various types of PMO, according to its role and function*
- *Business process of PMO*
- *PMO Development Roadmap*
- *PMO in Practice*

## Who Should Attend

*Supervisors and Managers from various types of industries*

IDR 4.100.000